

FESBC Wildfire Risk Reduction 2027–2029 Funding Program Guide



Forest Enhancement
Society of BC

FESBC 2027-29 Wildfire Risk Reduction Funding Program Guide
October 2026 – v3.0 - Final

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1.0 Introduction

The Forest Enhancement Society of BC (FESBC) administers Wildfire Risk Reduction funding to support projects that help the Province of British Columbia reduce wildfire risk on provincial Crown land and increase community resiliency to wildfire. This guide is intended to help applicants understand program objectives, eligible applicants, eligible projects and costs, application requirements, review processes, and project implementation expectations.

Funding is intended to support projects that align with BC Ministry of Forests, BC Wildfire Service, BC Parks, Mountain Resorts Branch, and applicable land manager priorities and standards. Projects referenced within a WUI WRR plan will be prioritized and should contribute to wildfire risk reduction near higher-risk communities, critical infrastructure, and other values at risk.

This document serves as the FESBC 2027-2029 Wildfire Risk Reduction Application Guide and provides prospective applicants with key information related to funding eligibility, selection criteria, application requirements, the submission and review process and project implementation.

2.0 Roles and Responsibilities

2.1 Applicant

- a) Provide a complete, accurate, clear, and concise application with enough information for FESBC to make a funding decision.
- b) Ensure required Indigenous consultation, information sharing, and stakeholder engagement processes are completed where required.
- c) Confirm the proposed project aligns with Ministry of Forests wildfire risk reduction priorities and applicable land manager priorities, including any applicable government plans.
- d) Obtain written support from the applicable land manager before applying. If the proposal is within the Wildland Urban Interface (WUI), you must identify the associated WUI risk class and ensure the BC Wildfire Service supports the proposed outcome.
- e) Confirm the proposed project is consistent with BC Wildfire Service's [Tools for Fuels](#).
- f) When presenting applications for authorization by District offices, ensure all work is professional, complete and clear of errors to enable efficient processing.
- g) Obtain all required authorizations before commencing activities.
- h) Contact FESBC staff if program requirements are unclear.

2.2 FESBC

- a) Provide guidance to applicants and review applications for completeness, eligibility, and alignment.



- b) Consider input from land managers, BC Wildfire Service, and other relevant reviewers.
- c) Make funding recommendations and communicate funding decisions, conditions, and requirements.
- d) Conduct site visits on approved projects as required. Approved projects are also eligible for/subject to financial and/or treatment efficacy audits through a third-party management firm.
- e) Review and approve any changes or amendments to project plans and costs, and monitor progress of projects through to completion.
- f) Conduct project audits, or direct such visits to a third party, on approved projects as required.

2.3 Funding Administrator

- a) Administer recipient agreements, project documentation, payment processing, and reporting requirements for approved projects.
- b) Confirm recipient requirements such as insurance, safety certification or acceptable safety plan, and other agreement conditions.
- c) Support the use of the application and project management portal.
- d) Conduct financial and/or treatment efficacy audits.

3.0 Application Information and Eligibility

We encourage applicants to contact a FESBC Operations Manager to confirm applicant and project eligibility.

3.1 Eligible Applicants

The following classes of applicants are eligible to be approved for FESBC funding under this program:

- a) Indigenous, Treaty Indigenous, and Indigenous governments with authority for lands and resources in British Columbia.
- b) Companies owned in whole or in part by Indigenous communities, organizations, governments and/or entrepreneurs.
- c) Community Forest Agreement holders and Woodlot Licensees.
- d) Forest tenure holders.
- e) Ministry of Forests and other provincial agencies, including BC Timber Sales (BCTS).
- f) Local governments, including municipalities and regional districts.
- g) Irrigation and improvement districts.
- h) All-season resorts on Crown land.
- i) BC heritage properties.
- j) Unincorporated community or rural fire departments that are legally incorporated societies in good standing in British Columbia.



- k) Not-for-profit organizations that are legally incorporated societies in good standing in British Columbia.

Eligible applicants may authorize a third party to submit an application or administer an approved project on their behalf. Written authorization from a person with appropriate authority within the eligible applicant organization is required.

3.2 Eligible Projects

To be eligible for funding under this program, proposed projects must:

- a) Include one of the following activities:
 - Wildfire risk reduction planning and treatment prescription development,
 - Wildfire risk reduction treatments including fuel management treatments,
 - Prescribed and/or Cultural burns

Note: Prescription development and subsequent treatment costs cannot be requested concurrently. Applicants may apply for funding of treatment only after an FMP has been completed and approved.
- b) Be located on British Columbia provincial Crown land.
- c) Align with provincial, regional, district, and local land manager wildfire risk reduction priorities.
- d) Be consistent with Crown Land Wildfire Risk Reduction standards and BC Wildfire Service tools for fuel management.
- e) Be consistent with applicable land management objectives and forest stewardship objectives.
- f) Use relevant recognized best practices from land managers and applicable provincial guidance.
- g) Not have received funding from Community Resiliency Investment, Crown Land WRR, or other programs for the same activities.
- h) Be 1 or 2-year projects and be completed no later than March 31, 2029.

3.3 Eligible Project Costs

The following activities are eligible to be considered for reimbursement through FESBC:

- a) Planning required to identify treatment areas.
- b) Information sharing and meetings with agencies, Indigenous, and stakeholders.
- c) Activities include, but are not limited to, prescriptions, archaeological impact assessments, migratory bird surveys, recces including drone imagery collection, layout, and work required to acquire provincial authorization.
- d) All planning and prescription costs must follow the posted [Cost Guidelines](#) or be tendered following the [FESBC tendering guidelines](#).
- e) Treatment implementation costs. Note: If services are not tendered, costs must be aligned with FESBC professional cost guidelines.



- f) Incremental handling, processing and transportation costs required to utilize uneconomical residual fibre.
- g) Project supervision and administration costs to a maximum of 5% of funding.
- h) Innovative project development.

Applications that do not align with accepted industry standards may not be approved. Where research partners are involved with a project, costs associated with analyzing and communicating innovative outcomes may be eligible for reimbursement, talk to an Operations Manager if the proposed project includes research and innovation.

3.4 Ineligible Project Costs

The following costs are not eligible to be reimbursed through FESBC funding:

- i) Costs committed to objectives outside FESBC purposes.
- j) Expenses or costs already incurred, paid or committed to being paid by others.
- k) Costs that are tenure obligations or cost allowances included in applicable appraisal manuals.
- l) Costs incurred before required project plan approval or authorization.
- m) Strategic planning.
- n) Capital purchases.

4.0 Application Process and Requirements

4.1 How to Apply

Applicants should review all application requirements before beginning an application. Applications are submitted through the Forest Enhancement Society Information Management System (FESIMS). Applicants must create or maintain a registered user account and complete all portal sections and required document uploads before the 2027–2029 application submission deadline.

Applicants must reach out to an FESBC Operations Manager prior to making a final submission to ensure the application is complete and clear.

4.2 WRR Application Requirements

- a) Describe how the project reduces wildfire risk near higher-risk communities, critical infrastructure, community watersheds, or other values at risk.
- b) Provide written support from applicable land manager(s).
- c) For work occurring within a WUI under a signed Fuel Management Prescription (FMP), provide evidence that BCWS has reviewed the project proposal and finds the final planned objectives of the FMP acceptable.



- d) Demonstrate that proposed activities are not subject to legal tenure obligations or recognized appraisal costs.
- e) Clearly describe proposed activities, including planning, prescriptions, treatments, residual fibre utilization, and volume estimates where applicable.
- f) Include an approved [WRR Cost Model](#).
- g) Where appropriate, identify measurable, quantifiable wildlife habitat objectives that will be achieved through the proposed activities and describe the recognized best management practices that will be implemented to support those objectives.
- h) Provide a detailed budget for each activity and fiscal year, including cost details, revenue offsets from fibre sales, and partner, proponent, in-kind or other funding contributions.
- i) Provide site descriptions, location information, maps, and spatial files such as KML or KMZ.
- j) Identify the BC Wildfire Service WUI Risk Class for the proposed project area.
- k) Demonstrate how low-value residual fibre recovery and utilization will be optimized to reduce burning where feasible.

Please provide a realistic schedule demonstrating the project can be completed within the proposed timelines.

5.0 Application Assessment

5.1 FESBC Project Evaluation Criteria and Considerations

In evaluating applications and selecting projects to receive funding, FESBC will consider:

- a) Alignment of the proposed project with priorities set by the Ministry of Forests, and the BC Wildfire Service.
- b) The expected benefit of the proposed project.
- c) Indigenous involvement and appropriate engagement.
- d) Cost effectiveness.
- e) Project supervision and administration costs to a maximum of 5% of funding.
- f) Consistency of proposed treatment activities with applicable planning (i.e. is it consistent with WUI WRR plans? Does it build on existing fuel reduction treatments).
- g) Recovery and utilization of low-value residual fibre.
- h) Project readiness and delivery timeline.
- i) Quality, clarity, and completeness of the submission.
- j) Demonstrated experience in delivering FESBC-funded or similar forest management projects.
- k) Support of multiple FESBC purposes, including wildfire mitigation, forest rehabilitation, wildlife habitat improvement, fibre recovery, and avoided carbon emissions.
- l) Inclusion of measurable, quantifiable wildlife habitat benefits.



6.0 Application Review and Timing

Upon closing of the intake on November 30th, 2026, applications will be reviewed and assessed by FESBC Operations Managers. Applicants may be contacted for additional information if needed throughout the review process. Applicants may not receive ongoing status updates during the review process. Funding decisions will be made early in the New Year. The intake may reopen in the New Year if necessary to allocate remaining funds for 2027-28 and/or 2028-29 fiscal years.

7.0 Proposal Approval

FESBC will begin notifying successful and unsuccessful applicants beginning in early 2027. Final proposal approval will include terms and conditions of the funding approval.

Funding approval does not authorize work to commence. Activities may begin only after required agreements, project plans, land manager authorizations, and other conditions are in place.

For multi-year projects, updated cost models or project details may be required before subsequent work is approved.

8.0 Project Implementation

8.1 Recipient Agreement Requirements

- a) Approved applicants or their designates must be able to enter into a recipient agreement to deliver the approved project, unless exempted by FESBC.
- b) Recipients should review all agreement terms before submitting their application.
- c) Recipients must meet insurance, indemnification, safety, subcontracting, tendering, auditing, and reporting requirements.
- d) Recipients must be Safe Certified or have a safety plan acceptable to FESBC and the funding administrator.

8.2 Provincial Government Delivered Proposals

- a) Provincial agencies may apply as lead proponents.
- b) Provincial proposals will be reviewed using the same general framework as other proposals.
- c) Approved provincial projects will require investment schedules, project plans, milestones, amendments, and claims management through FESBC systems.
- d) Project implementation is the responsibility of the ministry or agency, unless another recipient is named to deliver the project.

8.3 Project Plans

- a) Recipients must submit Project Plans in FESIMS.



- b) Project plans must identify milestones, activities, costs, timing, and deliverables.
 - c) Recipients must identify a professional who agrees to sign off with respect to the Professional Attestation section of the project plan.
 - d) Funding for activities is not approved until the project plan is approved.
 - e) Activities must follow established provincial standards, guidance, best management practices, or an approved detailed work plan.
- Payment for services is not guaranteed for work that is started prior to an approved Project Plan.

8.4 Land Manager Authorization

- a) No activities may commence until required authorizations are obtained from the applicable statutory decision maker.
- b) Indigenous information sharing and stakeholder referral processes must be completed as required by the land manager.
- c) FESBC does not waive or assume legal obligations for project activities.

9.0 Project Tendering and Direct Awarding Requirements

Recipients must follow [FESBC Contract Tendering Guidelines and Cost Guidelines](#) for project implementation. FESBC may specify direct award limits, tendering requirements, or special conditions as part of project approval or implementation. Proponents can request that FESBC waive tendering requirements by providing a request and rationale in writing. In determining whether to waive tendering requirements, FESBC will consider:

- a) Comparable contracts are already in place.
- b) Existing contractors established through the applicant's internal process.
- c) Limited availability of skilled contractors or professionals.
- d) Operating areas where local expertise should be used or developed.
- e) Use of local Indigenous contractors.

10.0 Changes, Extensions and Reporting

10.1 Proposal Changes and Extensions

Approved funding is specific to the approved proposal and is not transferable to other proposals. Significant changes to scope, budget, timing, deliverables, or project conditions must be reviewed and approved by FESBC before implementation. Funds not spent within approved timing windows may be reallocated unless FESBC approves revised timing. Projects should be scheduled to meet the Fiscal Year-end completion deadline, unless otherwise approved by FESBC.



10.2 Project Reporting Requirements

- a) Milestone claims and invoices with supporting documentation.
- b) Proof of milestone completion where applicable.
- c) Volume delivered by end product type where applicable.
- d) Measured post-treatment reduction in fuel levels, in the same units and/or regime as the pre-treatment fuel level, for simple comparison.
- e) Maps of completed works.
- f) RESULTS submissions where required. BC Parks are exempt from RESULTS submissions.
- g) Certificate of Project Completion, including administrative, financial, and technical sign-off.
- h) Project completion report or other reports identified by FESBC or the funding administrator before project plan approval.

11.0 Additional Information

11.1 Audits and Site Visits

Funding recipients may be subject to audits and/or site inspections during the funding agreement term and for a period of up to 3 years after distribution of funds. Audits and inspections help confirm project progress, records, documentation, and outcomes.

11.2 Events and Communications

The funding agreement may require acknowledgement of FESBC and, where appropriate, the Government of British Columbia in communications, events, signage, reports, or project promotion. Recipients may also be asked to consent to publication of project details in FESBC reports or other public materials.

11.3 Confidentiality

Documents received by FESBC will be treated as confidential; however, FESBC may be subject to applicable access to information and privacy legislation. All records received by FESBC will be used to support formal audits as required.

11.4 Application Support

Applicants should contact a FESBC Operations Manager for application support and confirm current contact information, intake timing, application forms, program conditions, and guidance before submitting.



12.0 Glossary

This glossary defines the terms and data fields used in FESIMS and in FESBC programs.

1. FESIMS home page navigation

Term	Definition
Home	The FESIMS landing screen from which users access the Information tab, program guides, standards, templates, applications, project plans, and claims. All applicants must be a registered FESIMS user or create an account to access it.
Additional Information	A downloadable reference section of FESIMS that provides applicants and grant recipients with supporting resources, such as FESBC Program Materials, guide to submit proposal, cost guidelines, tendering policy, cost model, etc.
Template	A standard FESBC/PwC form or workbook made available on the FESIMS home screen or Information tab for completion and upload (e.g., cost model template, Milestone Tracking Spreadsheet, the Milestone Completion – Professional Certification form, Schedule A, Direct Deposit Request Form, final report, etc.)
Tendering Advertisement	A section of FESIMS where proponents post and manage public tender notices for project work, in line with FESBC's contract tendering policy. Users can create a new advertisement and browse existing ones in a filterable table (by organization, location, active/inactive, and status). The advertisement will be posted on BC Bid once approved by PwC.
Now Accepting Applications	A list of FESBC funding calls that are accepting applications. Funding applicants submit an Expression of Interest or Full Proposal under the call applicable to their project.
Applications	The list shows all submissions you have access to, with filterable columns for ID, name, stage, call, organization, and status. Selecting an ID opens that application for viewing, editing, or continued work.
Milestone (Status and Due date)	A unit of work within an approved Project Plan that describes a specific activity or grouped activities completed during a month or quarter, and its planned units, costs and outputs. Milestones are the basis for claims and payment: FESBC/PwC pay on approved Project Plan milestones as claims are submitted. Milestones must follow the FESBC standard naming convention. Claims for milestones in "Created" status must be submitted by the due date shown in FESIMS.

2. Application stage and project plan setup

Term	Definition
Full Proposal	The complete funding application submitted through FESIMS for assessment against FESBC eligibility and evaluation criteria. A full proposal must include a clear description



	of proposed works, a detailed budget by activity and fiscal year mirroring the uploaded cost model, site description, maps and spatial files, deliverables, and delivery timelines.
Full Proposal ID	The unique FESIMS reference number assigned to a submitted full proposal ("Full Proposal #"). It is a mandatory field on the project cost model and on every invoice submitted to PwC.
Eligible Applicant	An organization that falls within one of the categories FESBC has designated as entitled to seek FESBC funding, including but not limited to: Indigenous; companies owned wholly or partly by First Nation governments or Indigenous entrepreneurs; Community Forest Agreement holders and Woodlot Licensees; forest tenure holders; the Ministry of Forests and other provincial agencies; local governments; Irrigation and Improvement Districts; all-season resorts on crown land; BC Heritage Properties; incorporated rural or community fire departments; and incorporated not-for-profits.
Third-party Applicant	A business entity or individual, not itself an eligible applicant, that applies and administers a project on behalf of the eligible applicant. Written authorization from a person with appropriate authority within the Eligible Applicant's organization is required. The third-party applicant may enter the Recipient Agreement as designated, in which case its name must match across the agreement, direct deposit form, and all invoices.
Investment Schedule	A summary of the Investment Funding allocated to a Recipient created by the Administrator (PwC) in FESIMS. It is the funding envelope under which one or more Project Plans are approved and delivered.
Investment Schedule ID	The unique identifier assigned in FESIMS to an Investment Schedule. It must be quoted on project documentation, including invoices, Schedule A Certificate of Project Completion and the Milestone Completion – Professional Certification form.
Investment Manager	The PwC representative assigned to administer an approved project and its funds on behalf of FESBC, who is the Recipient's contact for the Recipient Agreement, FESIMS data and document submissions, project plan reviews, advance requests, milestone claims and payment.
Project Plan	The Work proposed in FESIMS to implement an approved Project, expressly approved in writing for implementation and funding in a specified Year, including the statement of investment objectives, planned expenditures and anticipated Outputs. Project Plans must identify milestones describing the activities, costs and timing of the works.
Project Plan ID	The unique FESIMS reference number assigned to an approved Project Plan ("Project plan #"). It is a mandatory field on all milestone invoices submitted to PwC.
Status	The current state of the project plan in FESIMS as it moves through the project lifecycle: draft, submitted, recommended, approved, declined, cancelled, etc.
Project Information	The section in Project Plan that records the identity and administrative particulars of the Recipient and project (i.e. Investment Schedule funding details, terms and conditions, project contact information, and amendment history)



Project Details	The section in the Project Plan describing the proposed work and authorizations.
Project History	The section in the Project Plan provides a view of the uploaded project files, comment history, and change history including project status, milestone creation, and fund claims history.
Milestone Start Date	The beginning of the milestone cadence window in which the milestone activities are scheduled to be carried out. Planned units and unit costs entered for the milestone relate to work performed on or after this date.
Milestone End Date	The end of the milestone cadence window by which the milestone activities are to be completed and after which the milestone may be invoiced. All milestone end dates must fall within the approved project term.
Advance Request	A request in FESIMS for an accountable advance, a portion of investment funding to the Recipient before the milestone is fully completed. The Recipient must be in compliance with its Recipient Agreement, and the Balance is withheld until project completion and fulfilment of the closing requirements. Advances are paid to the account named on the Direct Deposit Request Form.
Project Title	The unique descriptive name given to the project, which should identify the location and type of project. The Project Title is used consistently in FESIMS, in the cost model and in milestone names, where the FESIMS milestone name is formed as “Milestone # – Milestone Date – Project title”.
Project Type	The FESBC category of eligible work being delivered, which drives the applicable standard milestone list and mandatory output categories. Types include WR – Wildfire Risk Reduction (fuel management planning, prescriptions and treatments), FR – Fibre Recovery (recovery, grinding and delivery of low-value residual fibre), and RB – Stand Rehabilitation (e.g., overstory removal, spacing, brushing, pre-treatment assessments). Project types align with FESBC purposes: preventing and mitigating wildfire impacts, improving damaged or low-value stands, improving wildlife habitat, supporting fibre use, and improving greenhouse gas management.
Principal Contact Name	The named individual who is authorized to represent the applicant/Recipient for the project and who is FESBC’s and PwC’s primary point of contact. Where a third party applies or administers on behalf of an eligible applicant, written authorization from a person with appropriate authority within the eligible applicant’s organization is required.
Project Start Date	The date on which approved project activities are scheduled to begin. Costs incurred before the project start date are ineligible, and no activities may commence before the required authorization(s) are obtained.
Project Completion Date	The date by which all approved project activities, reporting, and claims must be complete, as specified in the Notification of Funding letter. All approved funds must be expended within the designated fiscal year; unspent funds may be reverse allocated.

Milestone Tracking Summary	The summary sheet consolidates the total planned and actual costs for each milestone. Total planned costs of all milestones must equal the planned Project Plan allocation (inclusive of administration and GST), and the Milestone Tracking Summary sheet must be submitted with the Project Plan for approval. An updated tracking summary should be submitted with each milestone claim to support the invoice.
Project Cost Model	The FESBC workbook that must be used to build and update the project budget for the applicable funding year. For fibre recovery projects, this is the Fibre Utilization Incremental Delivery Cost Calculation Worksheet plus the Fibre Delivery Schedule, which derive approved unit rates from inputs such as tenure and cutting authority, steep slope, remote site, high utilization, low value or damaged stand, water transport, intermediate delivery site, haul rates, deliverable/product type and market value, and add administration % and GST. Planned unit costs used in milestones must come from the approved cost model, and updates must be logged in the workbook. For multi-year WRR projects, FESBC Operations Managers assess and approve updated cost models as informed by completed funded prescriptions.
Cost Category	The classification used to report each element of eligible project cost in FESIMS in accordance with the FESBC Cost Guidelines. Expense categories are: Labour; Project Supervision; Administration; Material; Equipment Charges; Contracted Material/Labour; and GST. Cost elements mapped to these categories include Recipient's employee compensation and benefits (at the prescribed technical/professional hourly rates), audits, travel (meals, accommodation, transportation), equipment usage, materials and supplies, contractors/consulting services, licenses, and permits and approvals.
Output Category	The measurement type used to report the outputs of work for a milestone or project so that Projects and the Program can be evaluated. Categories vary by project type and include: Treatment Area (ha); Survey Area (ha); End Product Volume – Pulp / Pellet / Energy / Other (m ³); Biomass Utilized, Not Burnt (m ³); Number of Treatment Sites; Number of Reports; and Interim Reports. Each standard milestone specifies which output categories are Mandatory (M), Mandatory if greater than zero (M>0), Optional (O) or Not applicable (-).
Amend Project Plan/Milestones	The FESIMS function used to submit changes to an approved Project Plan, for example, revised milestones, activities, units, unit costs, budget allocation, or timing. Any significant variation must be reviewed and approved by FESBC before it is implemented, supported by timely communication and an updated schedule.

3. Milestone claims, invoicing, and payment

Term	Definition
File Claim	The FESIMS action of submitting a completed milestone for payment. A claim comprises: the completed units/volumes of work actually delivered (matching the invoice, including volume delivered by end product type where applicable), the milestone invoice, supporting documentation, proof of milestone completion, and the updated milestone



	tracking spreadsheet. Only work completed within the milestone period and included in the invoice is to be claimed.
Variances	The difference between planned and actual results for a milestone, with written comments explaining the positive or negative variance.
Total Requested Fund	The total amount being requested for payment on the claim, inclusive of the approved administration amount plus GST, where applicable, and consistent with the invoice subtotal, GST amount and invoice total. Requested amounts must not exceed the approved project plan allocation/planned expenditures for the project.
Milestone Invoice	The Recipient's invoice for a completed milestone, uploaded with the claim. It must meet the minimum requirements documented in the FESBC Project Invoice Submission Requirements.
Proof of Milestone Completion	The supporting evidence PwC requires to process a milestone invoice, including but not limited to a field map showing works conducted, a report describing works completed with challenges and successes, photographs with descriptions, subcontractor invoices and/or reports, Recipient employee timesheet records for the FESBC project, documentation showing compliance with the FESBC Cost Guidelines, and the Milestone Completion – Professional Certification form.

4. Final deliverables & project close-out

Term	Definition
Final Deliverables	The section in FESIMS to report project costs and upload project completion documents (i.e., Schedule A Certificate of Project Completion, Final Report, and RESULTS report where required)
Schedule A Certificate of Project Completion	The prescribed certificate delivered under Subsection 8.3 of the Recipient Agreement, quoting the Recipient, Project # and Investment Schedule #, and comprising three separate certifications by Certifying Professionals designated by the Recipient: Administrative (the Work complies with the Recipient Agreement and applicable tendering rules), Financial (costs are consistent with the Agreement and are true, accurate and fair), and Technical (the Project was completed in accordance with agreed objectives and standards; Outputs and findings are true, accurate and fair; all required data and deliverables have been provided to the appropriate agencies).
Final Report	The report on completion of each project covering the overall nature and objectives of the project, findings, conclusions, outputs and results.
RESULTS Accomplishments Report	The submission of completed treatment/silviculture accomplishments and spatial data to the Province's RESULTS reporting system where required for the project. RESULTS submission is a mandatory project reporting requirement when applicable.



Project Cost Reporting	The reporting of actual eligible costs incurred, by treatment unit, cost categories, and activities, excluding GST.
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Appendix – Related terms in the FESBC funding program

Term	Definition
Administrator / PwC	PricewaterhouseCoopers LLP, engaged by FESBC to administer the Program: entering into Recipient Agreements, managing the FESIMS portal, reviewing project plans, receiving and paying invoices, and conducting audits and site visits.
Recipient	The entity designated by FESBC as eligible to enter into a Recipient Agreement with PwC to deliver an approved project. Recipients must be safe certified or hold a safety plan acceptable to FESBC and PwC.
Administration %	The Recipient's administrative costs associated with project planning, implementation, and reporting, at rates approved by FESBC; entered in the cost model and milestone tracking as an approved administration percentage (0–5%) and included in planned and claimed totals.
Planned Expenditures	The aggregate estimated eligible costs for completing each project, as approved in the project plan by PwC; claims may not be exceeded without prior approval.
Certifying Professional	A duly qualified, licensed professional in good standing used to certify project matters, including financial (Chartered Professional Accountants; or the Recipient's most senior financial officer where none is employed or retained) and technical (Professional Engineers and Geoscientists, Registered Professional Foresters, Registered Professional Biologists).
Tendering Requirements	Subcontracts <\$50,000 tendered where reasonable and cost effective; subcontracts ≥\$50,000 through a competitive bidding process; tendered contracts <\$100,000 by select invitation (minimum three qualified bidders) or open invitation; contracts ≥\$100,000 by open invitation. FESBC may waive requirements with acceptable rationale (e.g., comparable contract, limited contractor capacity, local expertise, use of local Indigenous contractors).
Direct Deposit Request Form	The form authorizing PwC to deposit project payments and advances directly into the Recipient's bank account; submitted with a VOID cheque to PwC. The company name must match the Recipient Agreement and invoices.
Reverse Allocation	The removal of funds from an approved proposal, and their reallocation to another proposal, where funds are not spent within the projected timing windows of the approved schedule.



Appendix 1: FAQs

- 1) Q: Can projects extend beyond the March 31, 2029, deadline?
A: No, all milestones must be completed by the March 31, 2029, deadline. Significant milestone changes, adjustments regarding the project's scope and/or extensions to the completion deadline require a formal review and approval by FESBC before implementation. Inability to complete milestones within the approved deadlines may affect a proponent's future funding.
- 2) Q: Can a third party manage a project on behalf of an eligible applicant?
A: Yes, an eligible applicant may authorize a third party to administer the project on their behalf. Written authorization must be provided to FESBC from an individual with appropriate signing authority within the original organization making the application. The third party will be required to sign a "Recipient Agreement" with PwC.
- 3) Q: Is land manager authorization required at the time of the application?
A: Written support, in principle, from the district in which the planned project is occurring, is a requirement to be submitted with a Full Proposal. Approval of the full proposal, however, does not authorize work to begin. Authorization from the District must be in place prior to commencement of work on Crown land.
- 4) Q: What is the maximum amount that can be charged for administrative costs for a Full Proposal?
A: Project supervision and administration costs to a maximum of 5% of funding.
- 5) Q: Is (sub)contract work required to be competitively tendered?
A: Subject to the FESBC tendering guidelines. Prior to any direct award being considered, please speak with a FESBC Operations Manager. Direct Award may be permissible with well-defined rationales including but not limited to limited local contractor capacity, using established internal processes and engagement with local Indigenous contractors.
- 6) Q: Can a planned project located outside of the Wildland Urban Interface (WUI) be approved?
A: Yes. A Full Proposal located outside of a WUI can be approved. However, it would require a rationale for its implementation (e.g. it ties into other treatments to create a landscape-level fuel break) as well as district support and authorization.
- 7) Q: What are eligible treatments?
A: Speak with a FESBC Operations Manager regarding specific treatments for clarification.

